

Black Oak Mine Unified School District

Agenda

Regular Meeting of the Trustees



Regular Meeting

VIA Google Meeting - <https://meet.google.com/kkd-zunh-hqj?hs=122&authuser=0> - Call in # 1-650-597-3338

PIN: 261 247 060#

Tuesday, December 15, 2020

07:00 PM

Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



Public will be able to view and listen to the Board Meeting via Google Meet. Login to <https://meet.google.com/kkd-zunh-hqj?hs=122&authuser=0> or join by phone by dialing 1-650-597-3338 and enter PIN: 261 247 060#.

Telephones and computer microphones will be muted upon joining the meeting.

Members of the public who wish to address the Board during the Board Meeting can email their name, phone number, and a description of their topic to publiccomment@bomuisd.org prior to the start of the meeting. When you hear the Agenda item "Public Comment" called, listen for your name and when it is called, unmute your microphone to speak.

Questions can be emailed to Keely Morales at kmorales@bomusd.org.

The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office, located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office and on the District website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 or email kmorales@bomusd.org at least 48 hours in advance. Accommodations may include, but are not limited to, interpreters, parking and accessible seating.

Details

Board Members: Darcy Knight
Ronnie Ebitson
Jeff Burch
Bill Drescher

Other Attendees: Jeremy Meyers

1. 6:00 pm - CALL TO ORDER

1.1 Public Comment on Closed Session Items

2. 6:00 pm - CONVENE TO CLOSED SESSION

2.1 Certificated Employment - .4 FTE Teacher

VOTE ON IN OPEN SESSION UNDER THE CONSENT AGENDA

2.2 Negotiations

Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660.

2.3 Superintendent's Evaluation

3. 7:00 pm - RECONVENE OPEN SESSION

3.1 Roll Call

3.2 Pledge of Allegiance

3.3 Disclosure of Action taken, if any, in Closed Session

4. ORGANIZATIONAL ACTIONS

4.1 Swearing In of New Officers

4.2 Elect a Board President for the 2021 calendar year, beginning on December 15, 2020

4.3 Elect a Board Vice President for the 2021 calendar year, beginning on December 15, 2020

4.4 Elect a Board Clerk for the 2021 calendar year, beginning on December 15, 2020

4.5 Elect a Board of Trustee Representative to the El Dorado County School Board Association for the 2021 calendar year

4.6 Elect a Board of Trustee Representative to the Local Control Accountability Plan (LCAP)-Curriculum Council for the 2021 calendar year

4.7 Elect a Board of Trustee Representative to the Local Control Accountability Plan (LCAP)-Budget Advisory Committee (BAC) for the 2021 calendar year

4.8 Appoint the Superintendent as Secretary to the Board of Trustees (BB 9122) for the 2021 Calendar Year

INFORMATION: The Secretary to the Board of Trustees will also act as representative to the Joint Powers Association, and coordinator for the District regarding Compliance with Civil Rights, Title IX, Asbestos Abatement (AHERA), Affirmative Action, and regulations relative to disabled persons.

4.9 Elect a Board of Trustee to Serve as an Authorized Signer for District Warrants and Official Documents

4.10 Elect a Board of Trustee as a Designated Agent to Act as Custodian of Agency Funds and to Sign Bank Transactions and Documents on Behalf of the District

4.11 Approval of the 2021 Board Meeting Calendar

[Board Meeting Calendar 2021.pdf](#)

5. ADOPTION OF THE AGENDA

5.1 ACTION: Adoption of the Agenda

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

6. COMMUNICATIONS

6.1 Written

6.2 Public Comment

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

7. BOARD RECOGNITIONS

7.1 Excellence in Education

8. REPORTS

8.1 Black Oak Mine Teachers Association

8.2 California School Employees Association

8.3 Facilities, Maintenance, Operations, and Transportation

8.4 Chief Business Official

8.5 Site Administrators

8.6 Superintendent

9. INFORMATION AND DISCUSSION

9.1 Review Board and Superintendent Goals, Board Bylaws, Dates for Planned Site Visits, and Dates for Upcoming Study Sessions

[Board Bylaws.pdf](#)

9.2 Update on COVID-19 - Review of Current Guidelines and Local Conditions

10. OLD BUSINESS

10.1 ACTION: Revision of Unaudited Actuals

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approved the Revision of the 2019-2020 Unaudited Actuals as presented.

BACKGROUND: After review of both the CBO and the El Dorado County Office of Education, certain revisions were created in relation to the previously approved 2019-2020 Unaudited Actuals Report. The most impactful fo the revision is related to the District Cost charges levied from the District to American River Charter School. The current revision reflects the refund of the double charges.

[REVISED UA.pdf](#)

11. NEW BUSINESS

11.1 ACTION: First Interim Report

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve and certify the District's financial position with a Positive Certification for the First Interim Report for the period ending October 31, 2020.

BACKGROUND: School districts are required to submit for review and approval by the Board of Trustees the First Interim Report of the District for the period ending October 31, 2020. The purpose of the First Interim Report is to present an overview of the District's financial condition and review whether the District is able to meet its financial obligations in the current and subsequent two fiscal years. Although the District is projecting deficits in the current and subsequent years, the District maintains adequate reserves to positively certify this report. In addition, upon review and certification by the Board of Trustees, the First Interim Report will be reviewed by the El Dorado County Office of Education as part of its fiscal oversight of school district.

The First Interim Report is provided under separate cover to the Board of Trustees. A copy of the First Interim Report is available at the District Office.

11.2 ACTION: LCFF Parent's Budget Overview

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the LCFF Parent's Budget Overview as presented.

BACKGROUND: California Education Code (EC) Section 52064.1 requires each school district, county office of

education (COE), and charter school (LEA) to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year. Senate Bill (SB) 98 added EC Section 43509, which changed the adoption date for the Budget Overview for Parents for the 2020-21 school year. For 2020-21, local governing boards or governing bodies are required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the LEA's First Interim Budget Report.

The LCFF Parent's Budget Overview is provided under separate cover to the Board of Trustees. A copy of the LCFF Parent's Budget Overview is available at the District Office.

11.3 ACTION: Resolution #2020-26 Temporary Transfer Agreement

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2020-26 Temporary Transfer Agreement.

BACKGROUND: During this period of economic uncertainty, it is prudent for the District to prepare for potential short term cash flow issues due to deferred revenues and delayed property tax disbursements. To ensure the District is able to meet current obligations throughout the fiscal year, participating in the CSBA California School Cash Revenue Program allows the District to borrow funds at a normal rate (1%) and repay these funds by year end when the tax revenues have been received by the District. Likewise, the District may then draw from these funds should the District's cash position be a concern.

The Fiscal Crisis Management Assistance Team (FCMAT) recommends issuing a TRAN as a best practice during times when generally reliable revenue streams may be delayed. In addition, school districts, community college districts, and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the California Government Code (the "Act") (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes.

[Resolution #2020-26 Temporary Transfer Agreement.pdf](#)

11.4 Resolution #2020-27 Authorized Signatures of District Warrants and Official Documents

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2020-27 Authorized Signatures for District Warrants and Official Documents.

BACKGROUND: Pursuant to Education Code Section 42633, authorized signatures for district warrants and official documents must be filed annually with the County Office of Education after the December organizational meeting or when personnel changes have taken place.

[Resolution #2020-27 Authorized Signatures for District Warrants.pdf](#)

11.5 ACTION: Resolution #2020-28 Authorizing Designated Agents to Act as Custodians of Agency Funds

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2020-28 Authorizing Designated Agents to Act as Custodians of Agency Fund And to Sign Bank Transactions and Documents On Behalf Of the Black Oak Mine Unified School District.

BACKGROUND: On a periodic basis it is appropriate that the governing body of a public agency review designated signature authorizations. These signature delegations delineate by name and position specific authorization for business to be conducted on behalf of the Black Oak Mine Unified School District.

Members of the Board of Trustees, by virtue of the power of authority of office, are the authorized District agents. For operational purposes, this authority is delegated to the Superintendent as Chief Executive Officer. Within the structure of the organization, a further delineation of responsibility is prudent for effective management.

[Resolution #2020-28 Authorizing Designated Agents to Act as Custodians.pdf](#)

11.6 ACTION: Comprehensive School Safety Plans

RECOMMENDATION: It is recommended that the Board of Trustees approve the Comprehensive School Safety Plans.

BACKGROUND: An updated Comprehensive School Safety Plan (CSSP) has been developed for each school site and the district office as per Ed code 32280. Each site has developed their own comprehensive plan and has included staff, parents, and in some cases students, in their planning and approval of their site CSSP. The El Dorado County Emergency Medical System and the El Dorado County Sheriff has been given an electronic read only copy of each school site's crisis response plans included in the overall CSSP.

Full copies of the Comprehensive School Safety Plans are provided under separate cover to the Board of Trustee. Copies are also available for review at the District Office.

11.7 ACTION: Review of Options and Take Action for the 2nd Term

BACKGROUND: The Board should discuss and take action to decide the mode of student attendance beginning on January 5, 2021, with consideration of current COVID related conditions. The Superintendent will present the range of attendance options for the Board to consider, including the pros and cons of each option and a timeline for implementation.

12. CONSENT AGENDA

12.1 Superintendent requests approval of items 12.2 - 12.7

12.2 Board Meeting Minutes from November 12, 2020

[11-12-2020 Meeting Minutes.pdf](#)

12.3 Resolution #2020-29 State and Federal Surplus Property Program Renewal

RECOMMENDATION: It is recommended that the Board of Trustees consider adopting Board Resolution #2020-29 DGS State and Federal Surplus Property Program.

BACKGROUND: The District has participated in the Federal Surplus Property Program for several years. Due to changes in personal and expiration of eligibility, the Board must approve a new resolution to enable current personal to interact with this program on behalf of the District.

[Resolution #2020-29 State and Federal Surplus Property Program Renewal.pdf](#)

12.4 Certificated Employment - .4 FTE Teacher

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Greg Reinhardt as a .4 FTE Education Specialist for the Black Oak Mine Unified School District for the 2020-21 school year.

BACKGROUND: This position is necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

[CERTIFICATED EMPLOYMENT 12.15.20.pdf](#)

12.5 PIP Salary Schedule Change

EXPLANATION: It is recommended that the Board of Trustees consider taking action to give a 5% increase to the Early Mental Health Specialists and a 14% increase to the Coordinator, retro to July 1, 2020. These employees are the Non Bargaining Classified employees of Primary Project.

BACKGROUND: The change is necessary due to the increased amount of the grant and these employees have not had a salary increase since 2018-19.

[2020-21 Non Bargaining PIP DRAFT.pdf](#)

12.6 District Gifts, Grants, and Bequests

RECOMMENDATION: It is recommended that the board of trustees consider taking action to accept the gifts donated.

BACKGROUND: The following gifts were donated to the District:

- 1) Puff N Stuff (aka George and Anne Heneger) donated \$100 to the Black Oak Mine Unified School District for general use, due to COVID.
- 2) John Russell donated an Acra Machinery Metal Machining Lathe, estimated value of \$3,600.00, to Golden Sierra Junior Senior High School to be used in the Industrial Technology classroom.
- 3) John Russell donated a Comet Metal Machining Mill, estimated value of \$5,200.00, to Golden Sierra Junior Senior High School to be used in the Industrial Technology classroom.

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. The donor may request that the donation be used for a specific program or at a specific school site. A letter of appreciation will be sent to the donor.

12.7 Purchase Orders, Warrants, Bids and Quotes

RECOMMENDATION: It is recommended that 2020-21 fiscal year Batch numbers 0020-0024 dated November 4, 2020 to November 24, 2020 for General Fund, Cafeteria Fund, Deferred Maintenance Fund, Developer Fees Fund, Enterprise Fund, and R.O.P. Fund for a total \$787,517.18 be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

<u>Fund Name and Number</u>	<u>Amount</u>
General Fund 01	\$387,058.67
Cafeteria Fund 13	\$20,972.57
Deferred Maintenance Fund 14	\$3,221.19
Developer Fees Fund 25	\$376,044.81
Enterprise Fund 63	\$126.24
R.O.P. Fund 09	\$93.70
Total	\$787,517.18

[Warrants, Bids, Quotes.pdf](#)

13. REPORTS OF THE BOARD

13.1 Board Reports

14. FUTURE MEETINGS

The next meeting of the Board of Trustees is Thursday, January 14, 2021 via Google Meet

15. ADJOURNMENT

15.1 Time